

PROPRIETARY SCHOOL ADVISORY COMMITTEE
TO THE
VIRGINIA BOARD OF EDUCATION
VIRGINIA DEPARTMENT OF EDUCATION
Holiday Inn Crossroads

ACTION MINUTES

MEETING DATE: November 13, 2002

TIME: 9:30 a.m. – 1:30 p.m.

MEMBERS PRESENT:	Bill Butler, Vice Chair Mark Singer Betty Dierstein	Christie Jaap Robert McNeeley Jack Kotvas	Bishnu Poudel
MEMBERS ABSENT:	Cordell Briggs Ann Perry		
OTHER PERSONS IN ATTENDANCE:	Jeff Moore Duane C. Sergent, department staff liaison		

Call to Order and Approval of Minutes from October 17, 2002 Meeting

Vice Chair, Bill Butler called the meeting to order at 9:50 am. The minutes from October 17 were reviewed, some minor corrections made and they were accepted.

Issues Relating to Closure of A School; Teach-Out for Ameritrain Students

Update on Applications to *Student Tuition Guaranty Fund*

Review of applications for reimbursement from the fund was deferred until a teach-out is in place. Duane C. Sergent provided an update on the status of the Department of Educations response to the Stratford University proposal for a teach-out of former Ameritrain students.

Revisions to Proprietary School Regulations

Duane C. Sergent briefly provided information relative to the policy of waiving requirements for the guaranty instrument after three years of operation. Clarification of the regulatory requirements of the guaranty instrument requirement is needed. Further review of regulations will be done in the future.

Review of the Recommendations of the Advisory Committee

Mr. Singer proposed that the committee draft a letter to the Superintendent of Public Instruction, copying the President of the Board of Education and the Attorney General, framing the Ameritrain problem, referencing Maryland Higher Education's approach and the issue of a viable teach-out. Mr. Poudel made a motion to that effect.

Mr. McNeeley seconded the motion. The motion carried unanimously.

The remainder of the meeting (with below exception) was spent on the committee drafting the letter, with Ms. Jaap serving as reporter and will word process the letter and send to committee members for review.

Next Meeting and Other Business

The next meeting of the Advisory Committee was set for March 12, 2003 at 9:30 a.m., Holiday Inn Crossroads

Adjournment

The meeting was adjourned at 12:55